



**BUSINESS, MANAGEMENT AND
ADMINISTRATION
ENTREPRENEURSHIP & BUSINESS**

GRADES 9 - 10	GRADES 10 - 11	GRADES 11 - 12	GRADE 12
Business Information Management (BIM)	Business Law	Incubator - Entrepreneurship	Incubator 2 - Practicum in Business Management
1 Credit	1 Credit	1 Credit	2 Credits

COURSE DESCRIPTIONS

BIM

Prerequisite None **1 Credit** **Grade 9**
 Students implement personal and interpersonal skills to strengthen individual performance in the workplace and in society and make a successful transition to the workforce and postsecondary education. Students apply technical skills to address business applications of Microsoft Office, emerging technologies, create word-processing documents, develop a spreadsheet, formulate a database, and make an electronic presentation using appropriate software. *All students will have the opportunity to earn the Microsoft Office Certification.*

BUSINESS LAW

Prerequisite BIM **1 Credit** **Grades 10 - 11**
 This course is an introduction to the legal framework of business and the law of contracts and negotiable instruments. Coverage will extend to the Uniform Commercial Code, ethics, consumer protection, hiring practices, and occupational safety.

INCUBATOR-ENTREPRENEURSHIP

Prerequisite Business Law, **1 Credit** **Grades 11 - 12**
or 2 years in any given career cluster
 Students acquire foundational business concepts, and then apply those concepts to a team business idea. Principles from the LEAN startup movement help students test their thinking. From concept to Minimum Viable Product to Pitch, students are hypothesizing, testing, adapting and learning. Importantly, they work and learn in teams. In addition to team collaboration, students are paired with business professional mentors and learn content specific information from community coaches. Mentors are volunteer guides, who advise student teams as they develop their business concepts. Coaches are volunteer subject matter experts, who share best thinking/practices in the classroom.

INCUBATOR YEAR 2 - PRACTICUM IN BUSINESS MANAGEMENT

Prerequisite INCUBATOR **2 Credits** **Grade 12**
 The Practicum, second year INCUBATOR course is designed to give students supervised practical application of previously studied knowledge and skills and to see their vested idea or start up through! Practicum experiences occur in a paid or unpaid arrangement and a variety of locations appropriate to the nature and level of experience. Students implement personal and interpersonal skills to strengthen individual performance in the workplace and in society and to make a successful transition to the workforce or postsecondary education. Students apply technical skills to address business applications of emerging technologies. Students develop a foundation in the economic, financial, technological, international, social, and ethical aspects of business to become competent consumers, employees, and entrepreneurs. Students enhance reading, writing, computing, communication, and reasoning skills and apply them to the business environment. Students incorporate a broad base of knowledge that includes the legal, managerial, marketing, financial, ethical, and international dimensions of business to make appropriate business decisions.